

# MUNICIPAL SEPARATE STORM SEWER SYSTEM ENFORCEMENT RESPONSE PROCEDURE

[Permittee]

## I. **POLICY:**

This policy is to establish the [Permittee Name] Enforcement Response Procedure.

## II. **BACKGROUND:**

The MDEQ NPDES Phase II Stormwater Discharge Permit Application requires a procedure for Enforcement Response to address violations of the ordinances or regulatory mechanism identified in the Stormwater Management Plan.

## III. **PROCEDURE:**

Each ordinance/regulatory mechanism within this jurisdiction includes an enforcement response to violations of the ordinance. The ordinances referenced in this application include:

- Chapter XX – \_\_\_\_\_ (Page X);
- Chapter XX – \_\_\_\_\_ (Page X)
- As ordinances are completed and passed by the governing body, the enforcement mechanism will be conveyed to the MDEQ NPDES Permit Contact.

See Appendix XX for a copy of the cited ordinances.

In addition to the enforcement mechanisms noted in ordinance, additional tracking of instances of noncompliance occurs and includes the following information (identified in the Spill Notification/Complaint/Outfall Investigation Reporting Form – see attached):

- Name
- Date
- Location of Violation (address, cross streets, etc.,)
- Business/Agency/Organization (as appropriate)
- Description of Violation
- Description of Enforcement Response
- Schedule for Returning to Compliance
- Date Violation was Resolved.

## IV. **OTHER:**

Any questions on this policy and procedure should be directed to the Storm Water Manager. Additional enforcement response procedure information can be found in the Pollution Incident Prevention Plan [or Storm Water Pollution Prevention Plan], Appendix X.

## V. **PROCESS FOR UPDATING/REVISING THIS PROCEDURE**

This procedure shall be reviewed on an annual basis by the Stormwater Manager for any updates to streamline the requirements.