

[Permittee] Detention/Retention Basin Inspection Checklist

Basin ID: _____

Basin Location: _____

Name of person conducting inspection: _____

Date: _____

Photo Number: _____

Reason for inspection (circle one): SW Permit Inspection Maintenance

General Maintenance				
Task	Checked (Y/N)	Maintenance Needed (Y/N)	Inspection Frequency	Comments
Condition of gate and fence			Annually	
Presence of nuisance waterfowl, feral critters, or guests			Quarterly	
Presence of debris/trash			Quarterly	
Appearance of vandalism			Quarterly	
Vegetation Management				
Presence of algae growth			Quarterly	
Presence of invasive species (Purple Loosestrife, Phragmites, etc.)			Annually	
Presence of bank erosion			Quarterly	Location:
Presence of erosion around inlets/outlets			Quarterly	Location:
Vegetation loss along embankments			Quarterly	
Presence of vegetation in/and around the inlets/outlets that is obstructing or slowing the flow of water			Quarterly	Location:
Storm Sewer System				
Accessibility to the inlet/outlet			Quarterly	
Presence of sediment, etc. in inlet/outlet			Quarterly	
Condition of inlet/outlet pipes (crumbling, broken, or showing sign of structural deterioration)			Quarterly	Location:
Presence of trash/debris in and around the inlet/outlet			Quarterly	Location:
Presence of oil, grease, or other fluids entering the pond			Quarterly	

